

evvie



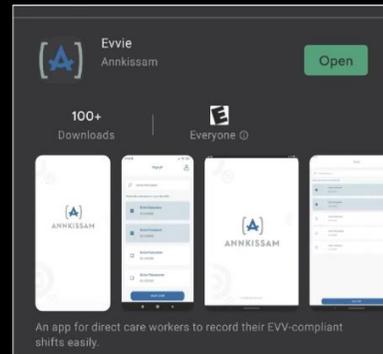
ANNKISSAM
An HHAeXchange Company

Workers use the **evvie**
mobile app, Participants
and Representatives
do not.

You will need an
FMS ONE
username and password
to use the **evvie** app

DOWNLOADING THE EVVIE APP

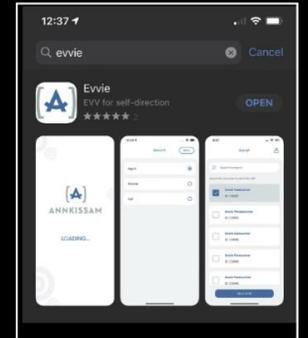
Android users should download the **evvie** App from Google Play



Recording Shifts
0421

evvie

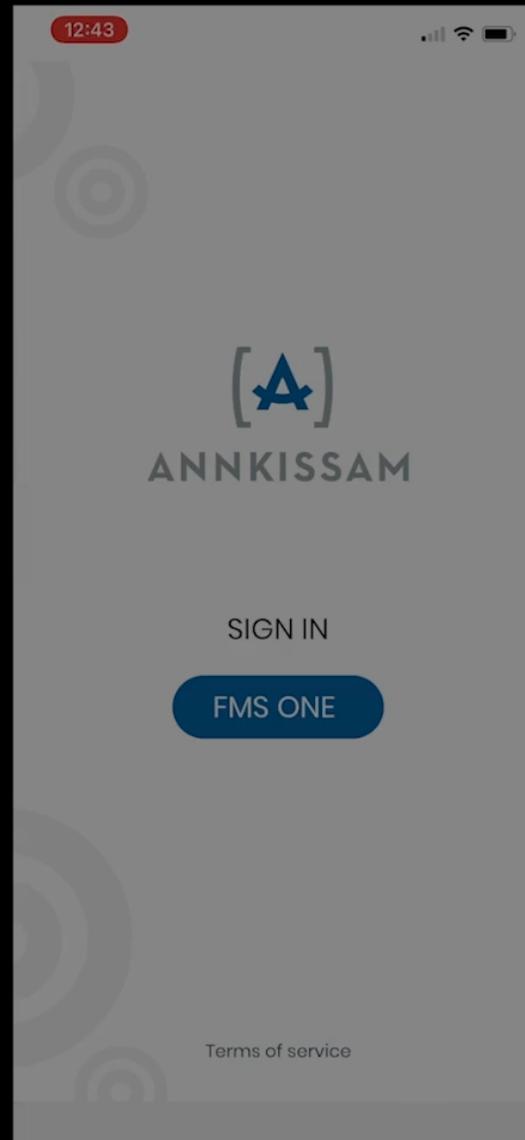
iPhone users should download the **evvie** App from the App Store.



Shifts with Multiple Participants
0421

evvie

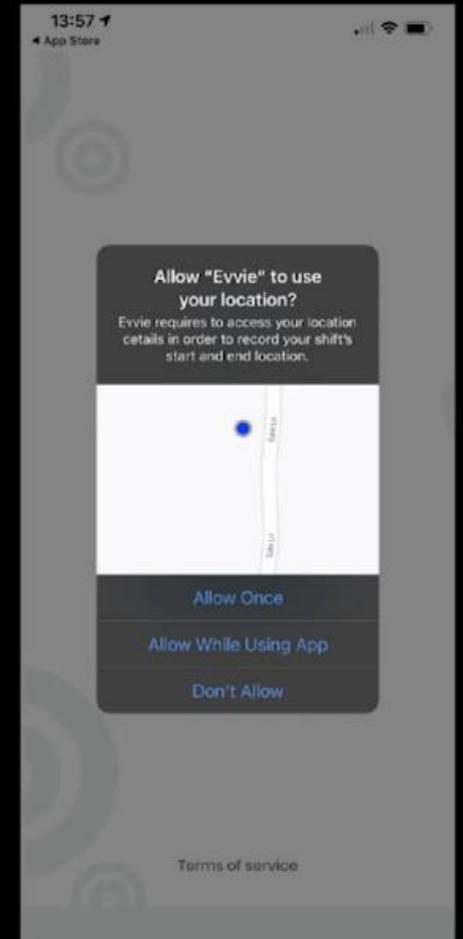
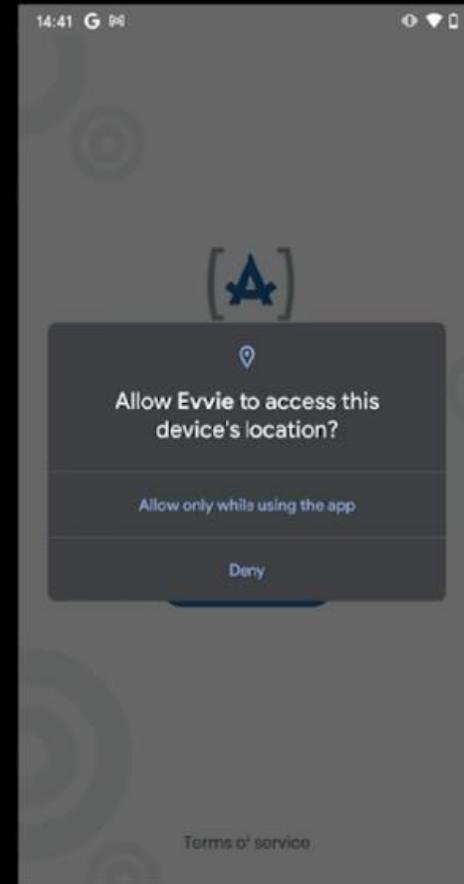
LOG IN TO EVVIE



evvie

The first time you use the **evvie** mobile app, you will be asked to share your location.

Click “Allow while using app”.



Android users should download the evvie App from Google Play



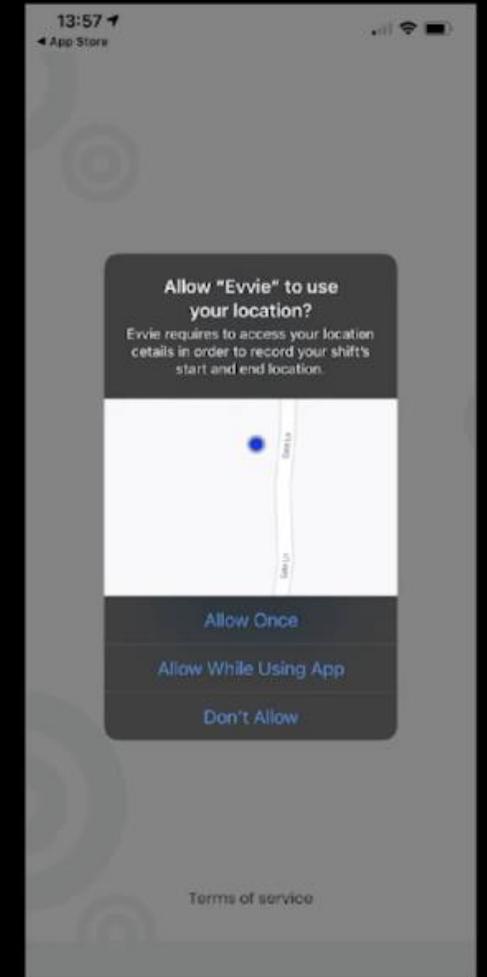
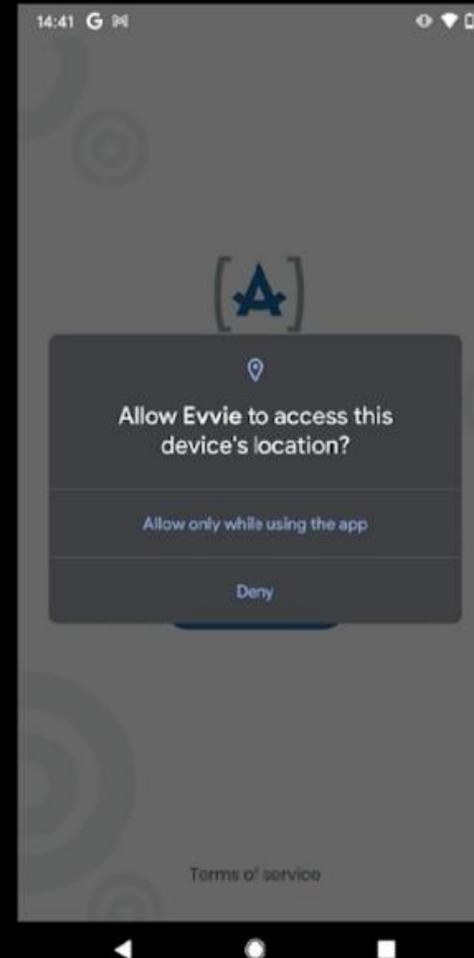
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Getting Started
00:45

01:00

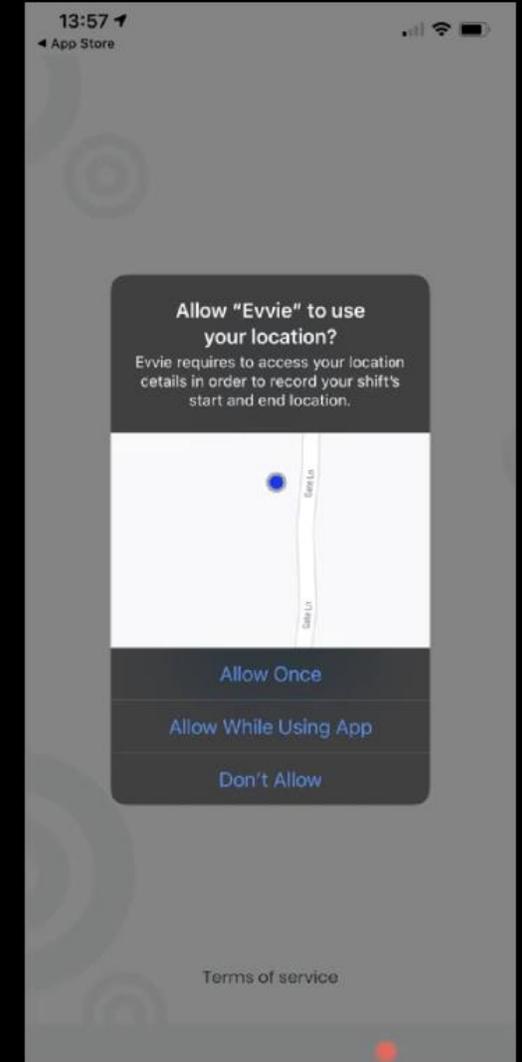
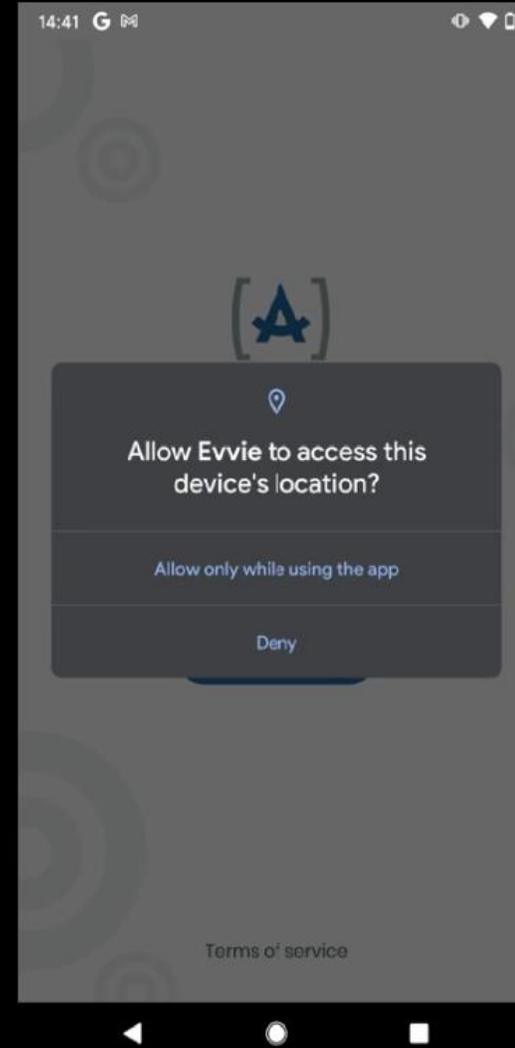
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evvie will log your location at the start and end of every shift. It is not tracking your location during your shifts.



evvie

These locations are part of the information that must be collected to verify your shifts with EVV.

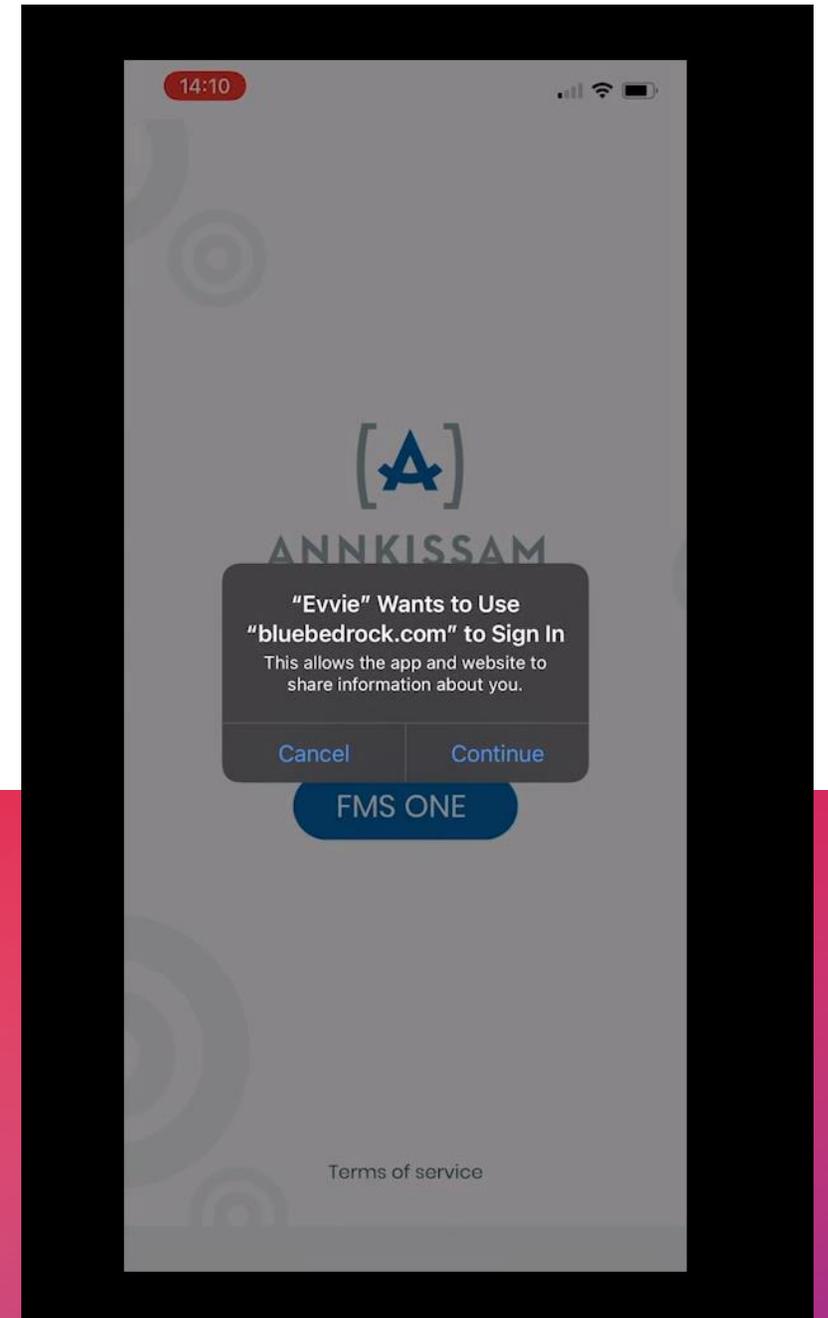


evvie

After you allow
EVVIE to share
your location,
click the blue
FMS One button
to sign in



You will be redirected to sign in
Click continue



14:10

Cancel  fms-one.bluebedrock.com  

You need to sign in or sign up before continuing.

Log in

Email

tutorials@anki

Password

Log in

Log in using the email and password you set up earlier

Signed in successfully.

Authorization required

Authorize **Evvie** to use your
account?

This application will be able to:

- Offline

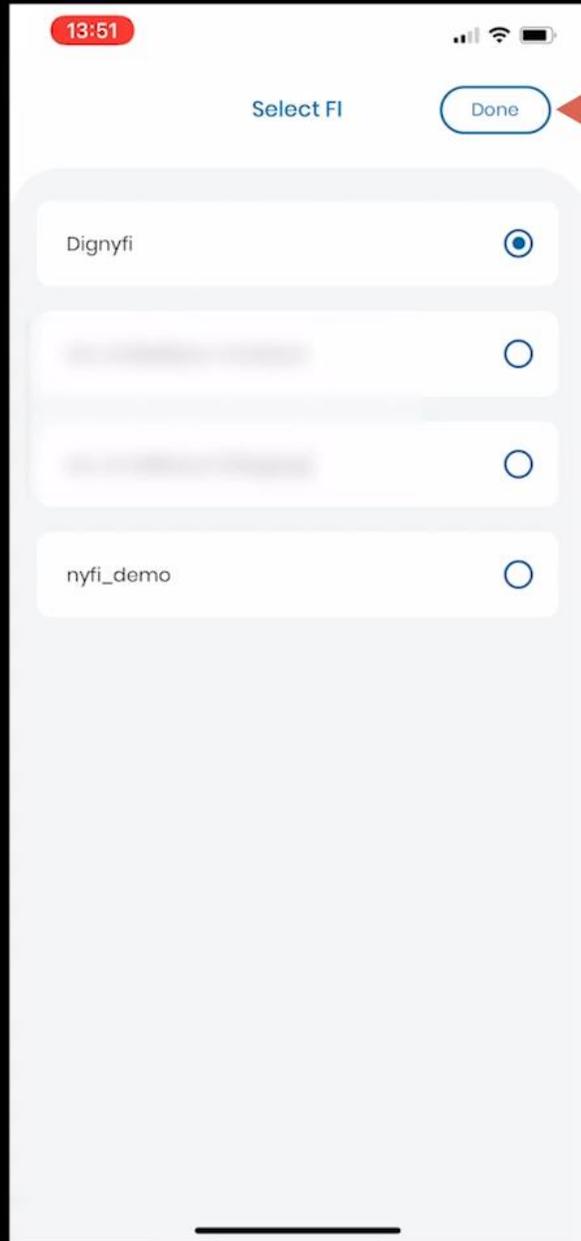
Authorize

Deny



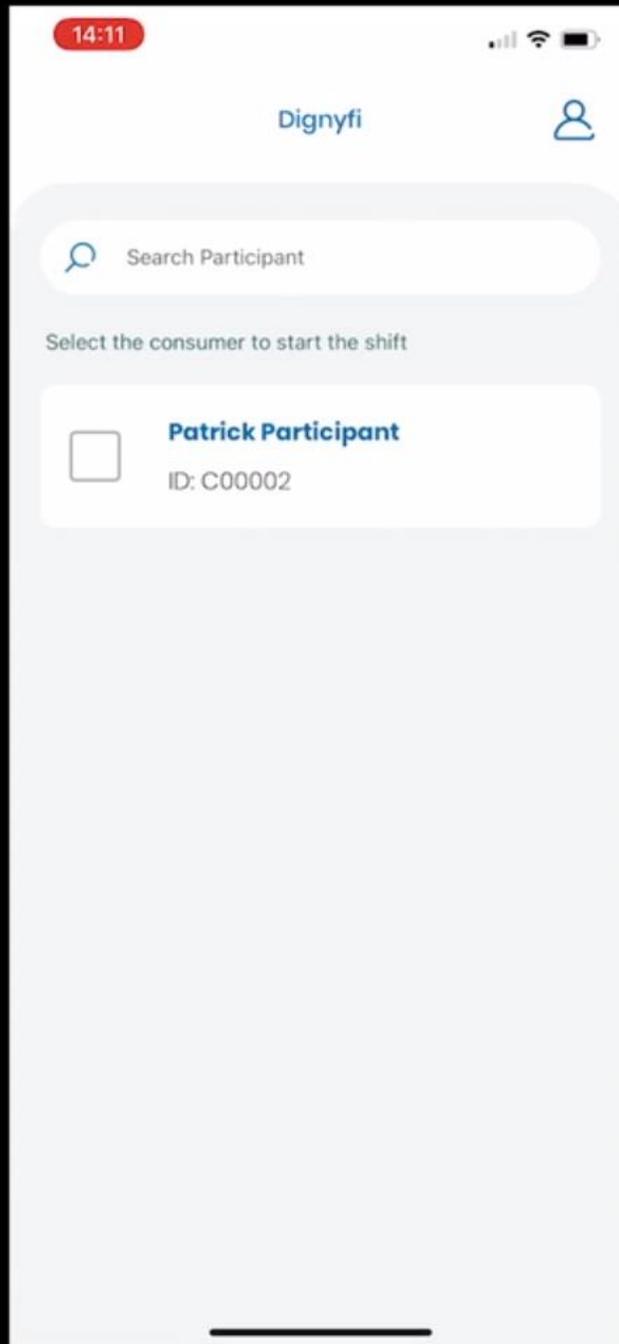
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LOADING...



Select the FI
you are working
for and click
done

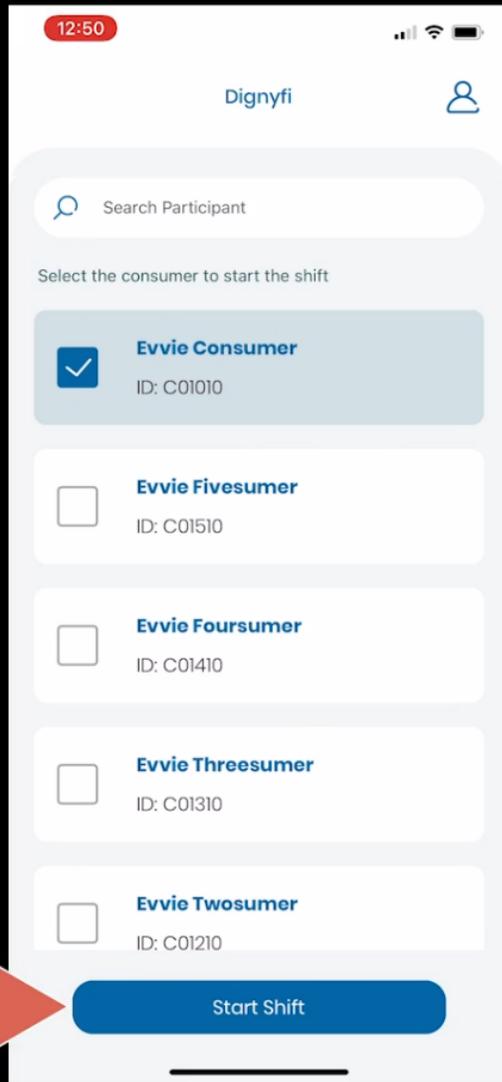
evvie



The EVVIE app
is now set up
and you are
ready to start
logging your
shift

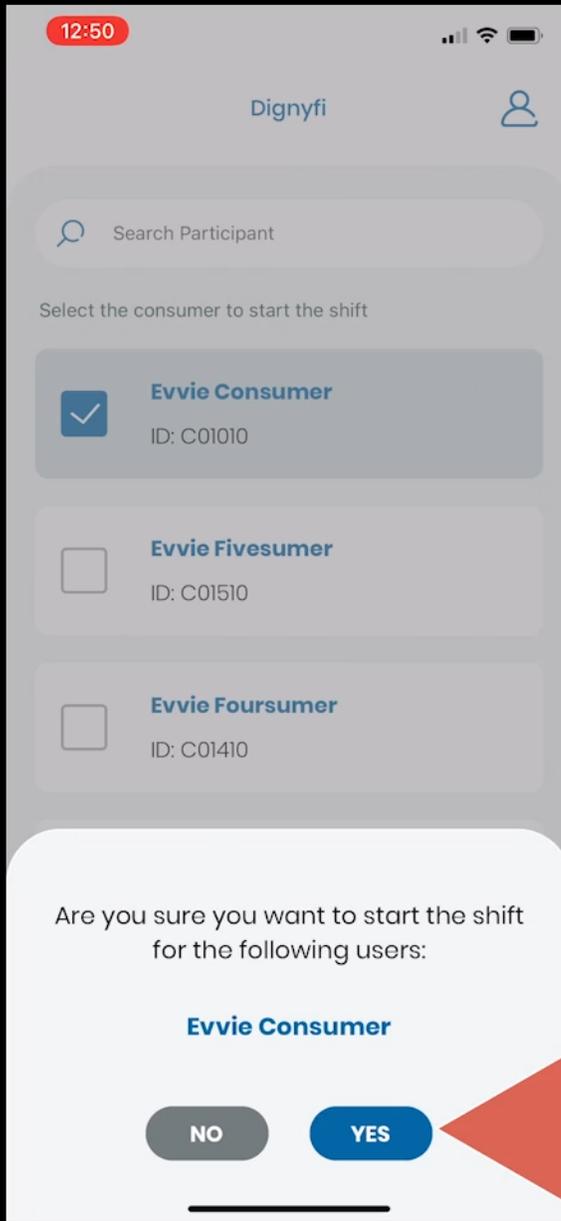
Recording Shifts

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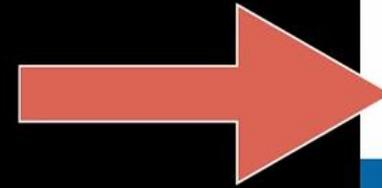
Select the participant you want to log a shift for

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The shift has now begun and EVVIE is tracking the time. If you accidentally start recording a shift, click the cancel button



12:50

Cancel End Shift

Evvie Consumer


00:00

Start Location
Select Start Location

End Location
Select End Location

Start Datetime
March 22, 2021 12:50 pm

Indirect

Service Code
Select Service Code

Consumer Enrollment ID
Select Consumer Enrollment ID

Notes

The screenshot shows a mobile application interface for 'Evvie Consumer'. At the top, there is a status bar with the time '12:50' and icons for signal strength, Wi-Fi, and battery. Below the status bar are two buttons: 'Cancel' on the left and 'End Shift' on the right. The main content area is titled 'Evvie Consumer' and contains several form fields:

- Start Location:** A dropdown menu with the text 'Select Start Location' and a downward arrow.
- End Location:** A dropdown menu with the text 'Select End Location' and a downward arrow.
- Start Datetime:** A text field containing 'March 22, 2021 12:50 pm'.
- Indirect:** A checkbox that is currently unchecked.
- Service Code:** A dropdown menu with the text 'Select Service Code' and a downward arrow.
- Consumer Enrollment ID:** A dropdown menu with the text 'Select Consumer Enrollment ID' and a downward arrow.
- Notes:** A text field with the placeholder text 'Enter Notes'.
- Consumer Response:** A dropdown menu with the text 'Select Consumer Response' and a downward arrow.
- Goals:** A dropdown menu with the text 'Select Goals' and a downward arrow.

You will need to fill out the tracking page before completing the shift.

You can update these fields anytime during the shift, but you must do so before the ending the shift.

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12:52

Cancel End Shift

Evvie Consumer



00:01

Start Location
Home

End Location
Home

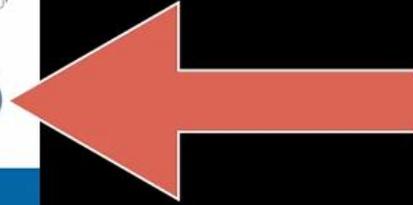
Start Datetime
March 22, 2021 12:50 pm

Indirect

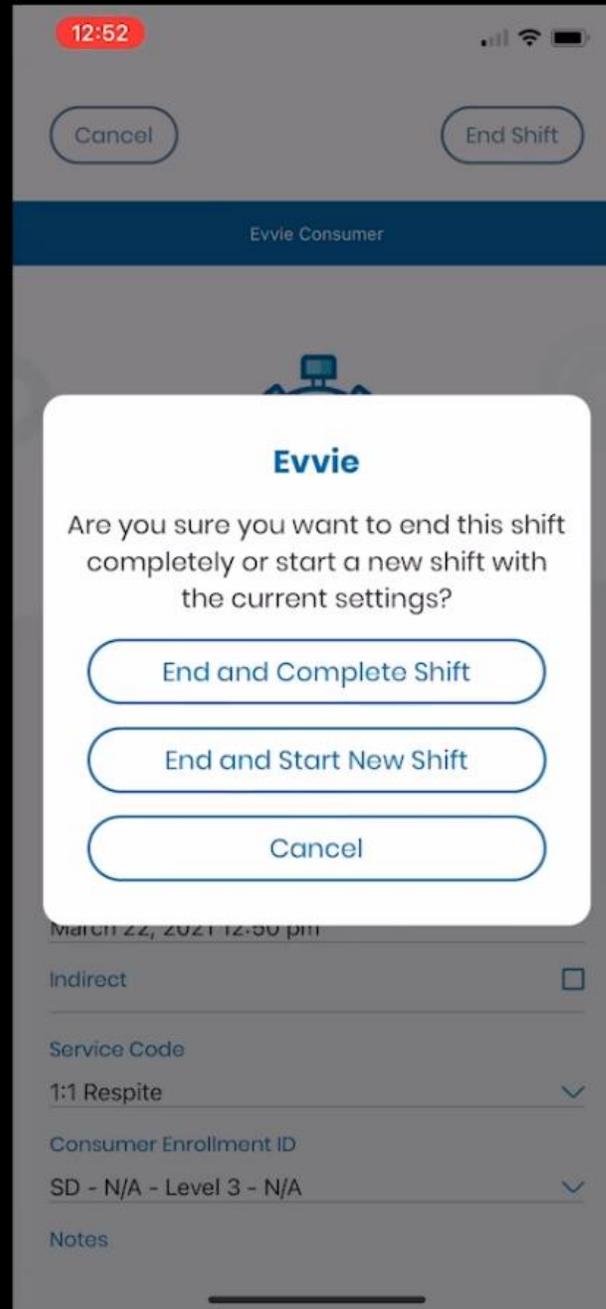
Service Code
1:1 Respite

Consumer Enrollment ID
SD - N/A - Level 3 - N/A

Notes



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If you are not connected to the internet the shift will be stored in the account page until you are connected to the internet. If you are connected to the internet the shift will automatically sent to the EVVIE portal website with 30-60 seconds.

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12:52



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Your shift has been saved successfully.

(1/1)

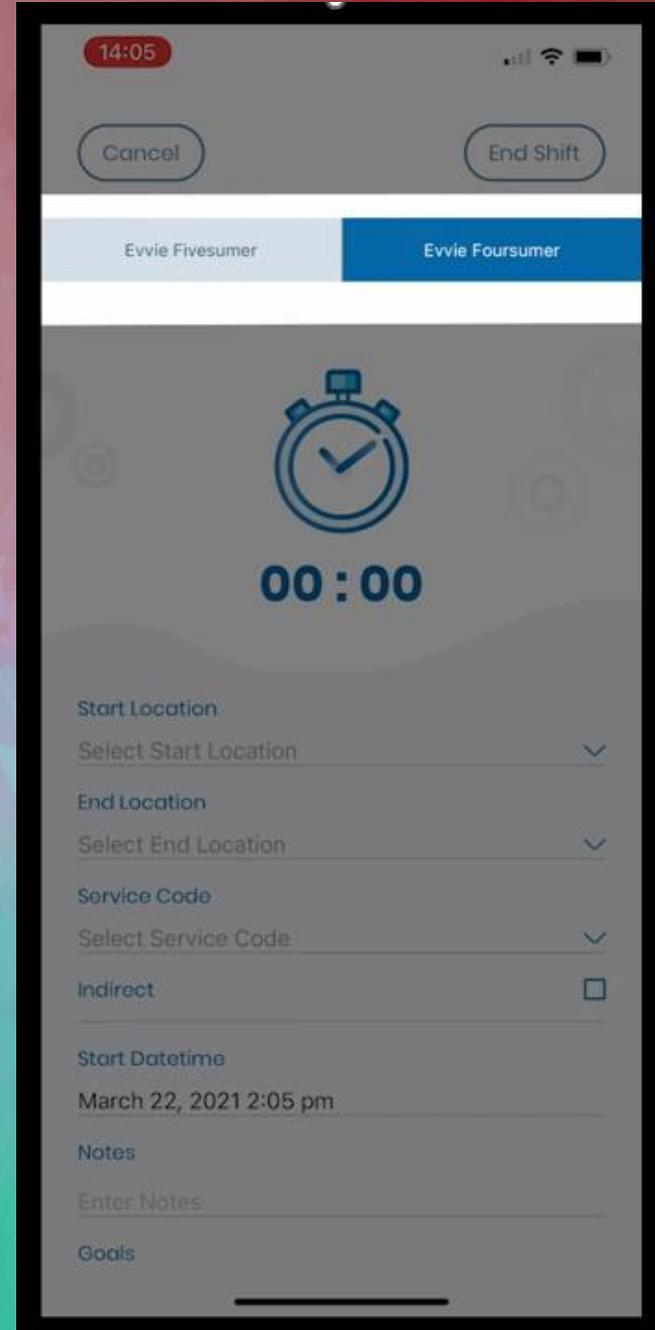
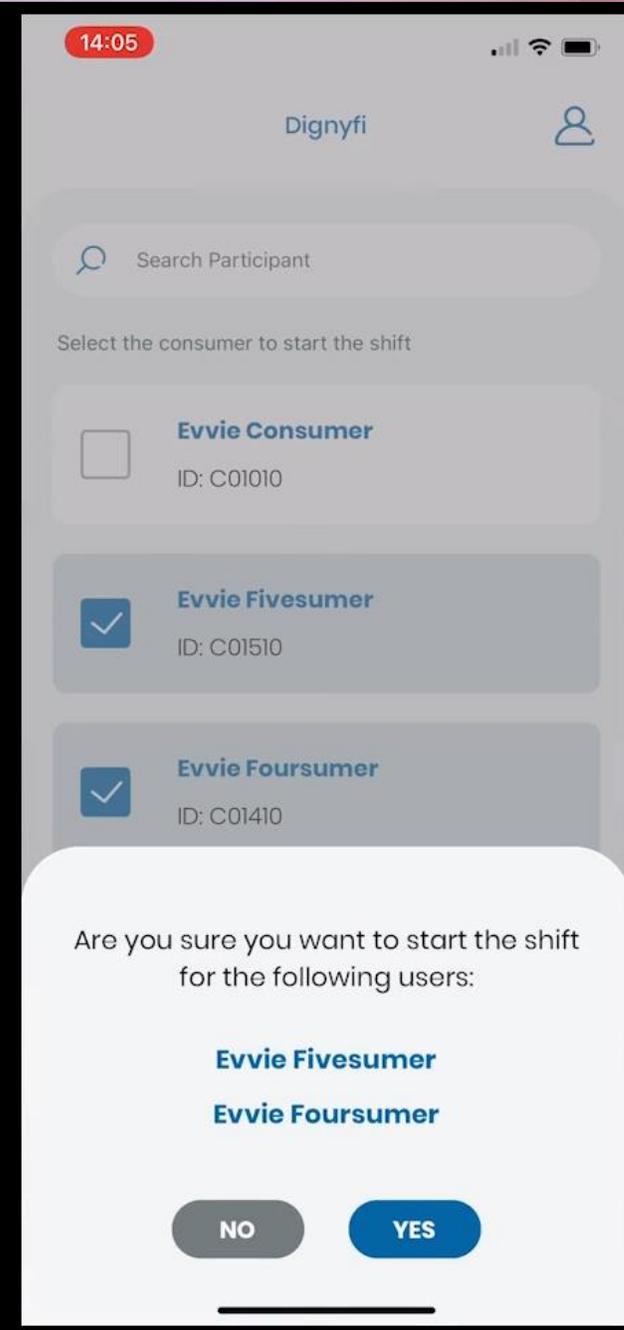
Ok

x

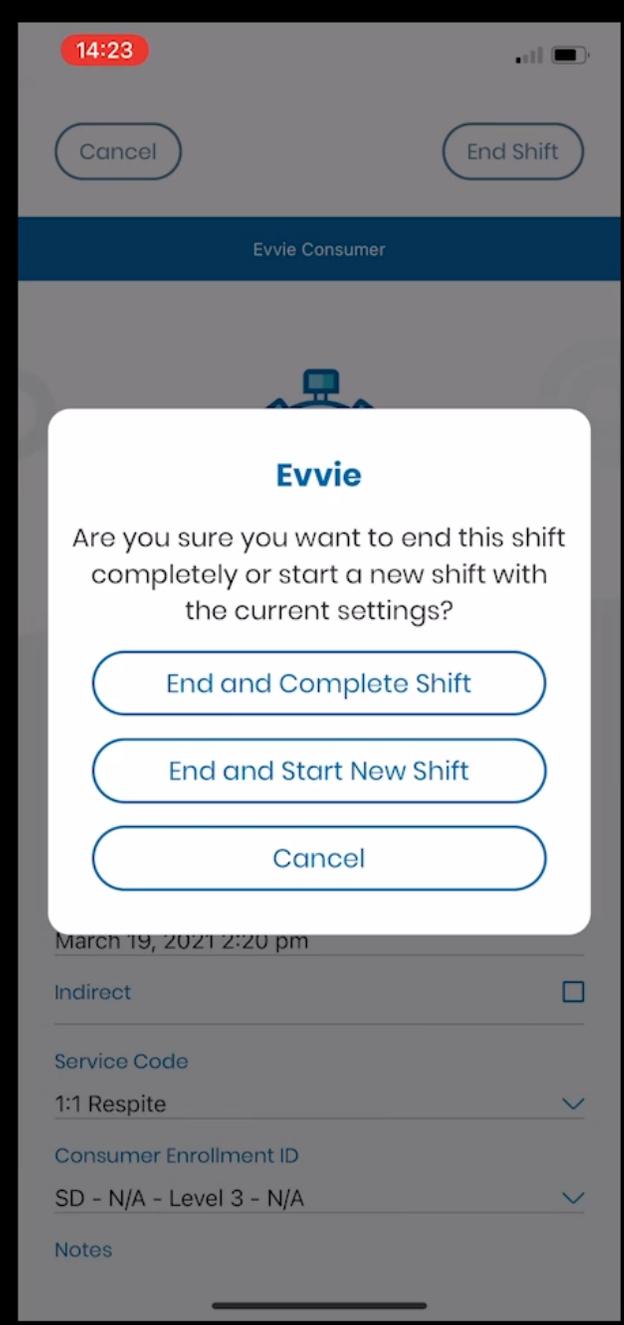
Recording Shifts with Multiple Participants

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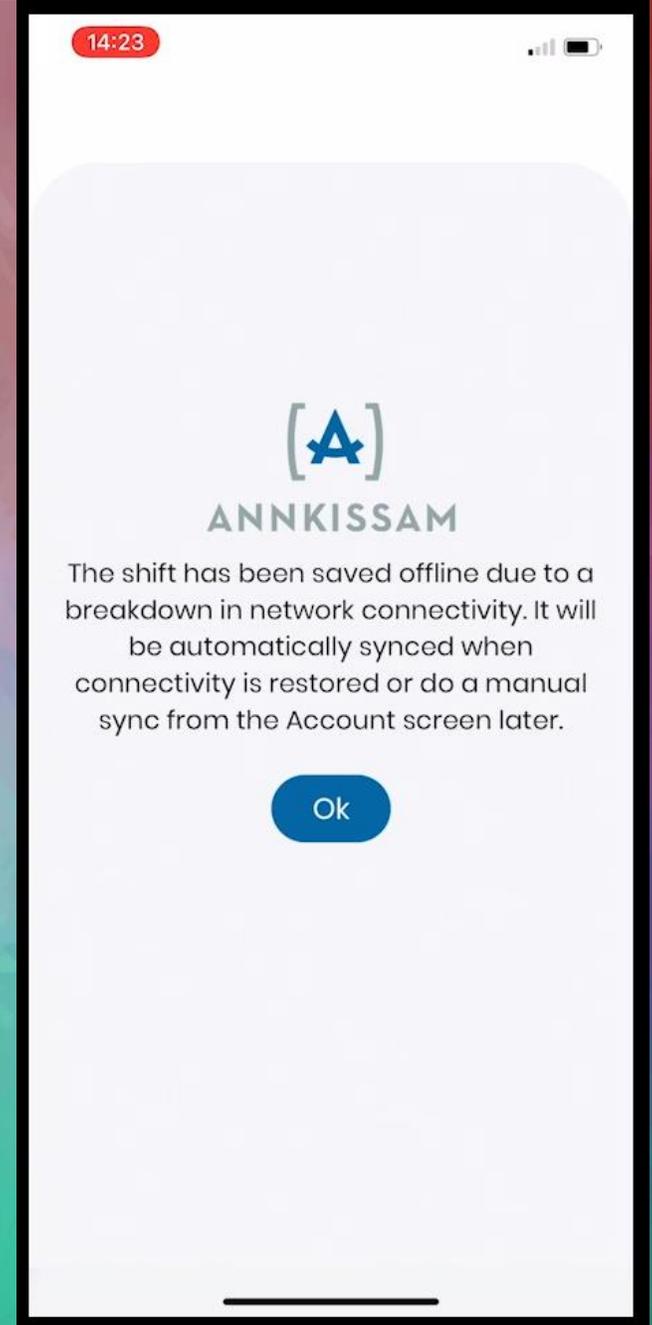
If you are working with more than one participant, select all the participants you are working for BEFORE clicking start shift. Once the shift has begun you can toggle between participants to enter the field information between each of them.



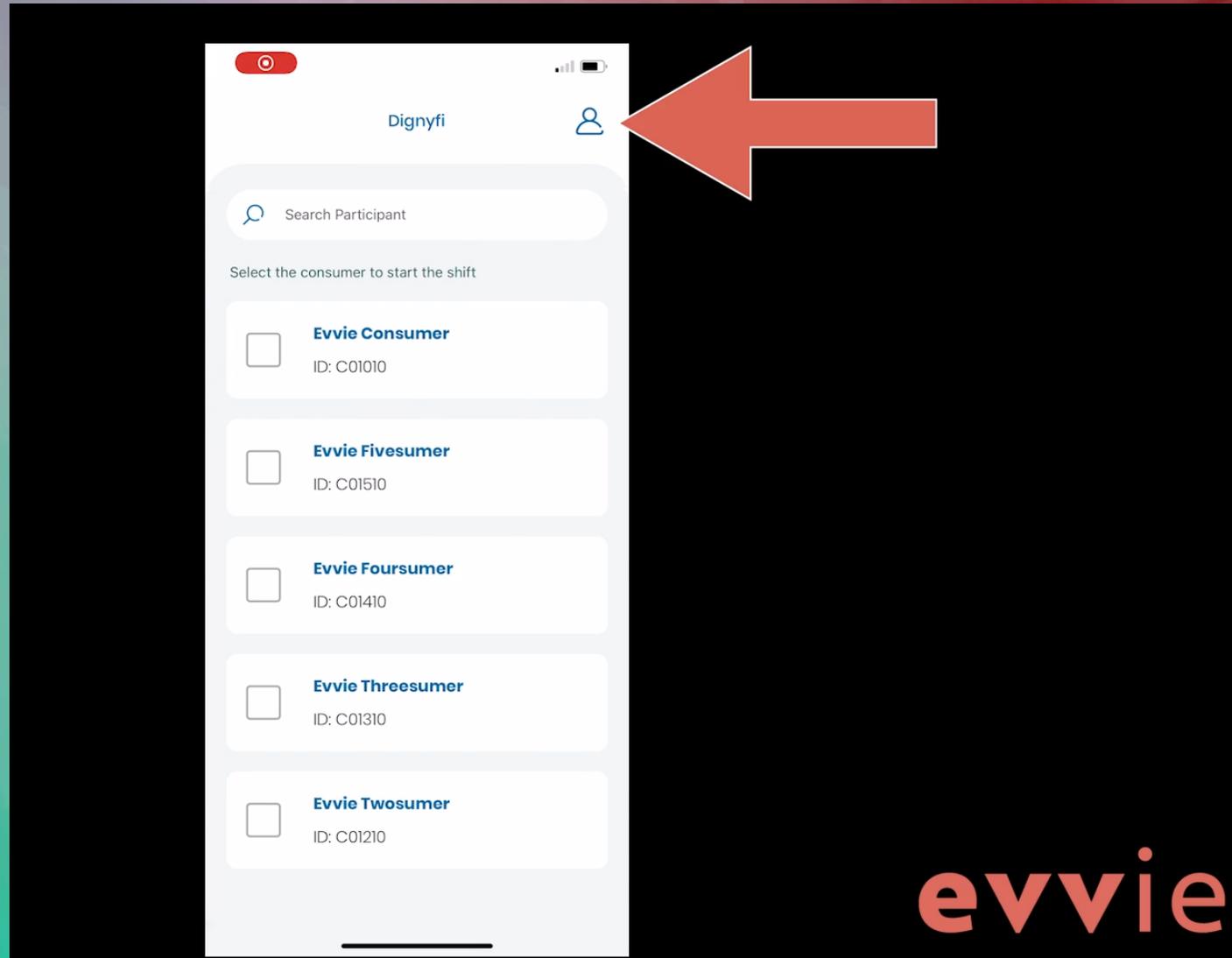
Offline Shift Submission

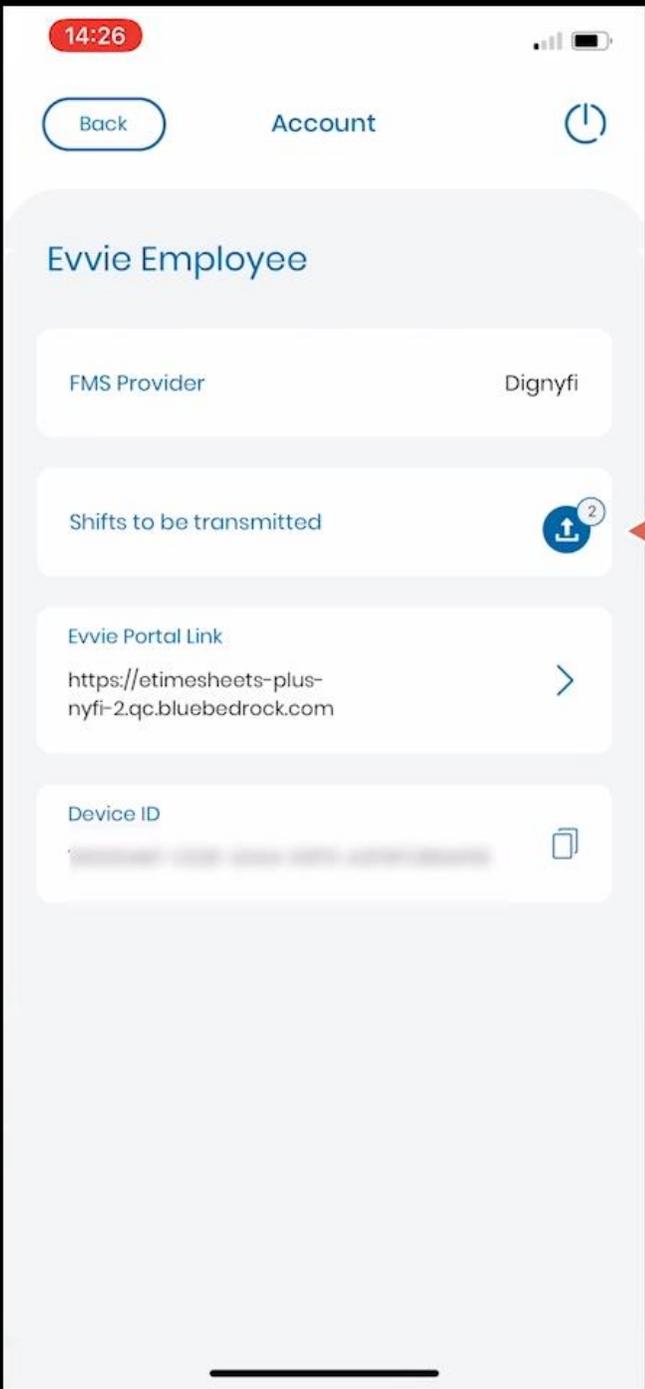


If you are not connected to the internet when you end a shift it will not be saved automatically. Instead, it will be all of the shifts that could not be saved will be store in the mobile app. You will need to connect to the internet and complete these steps to submit the shift to the EVVIE portal

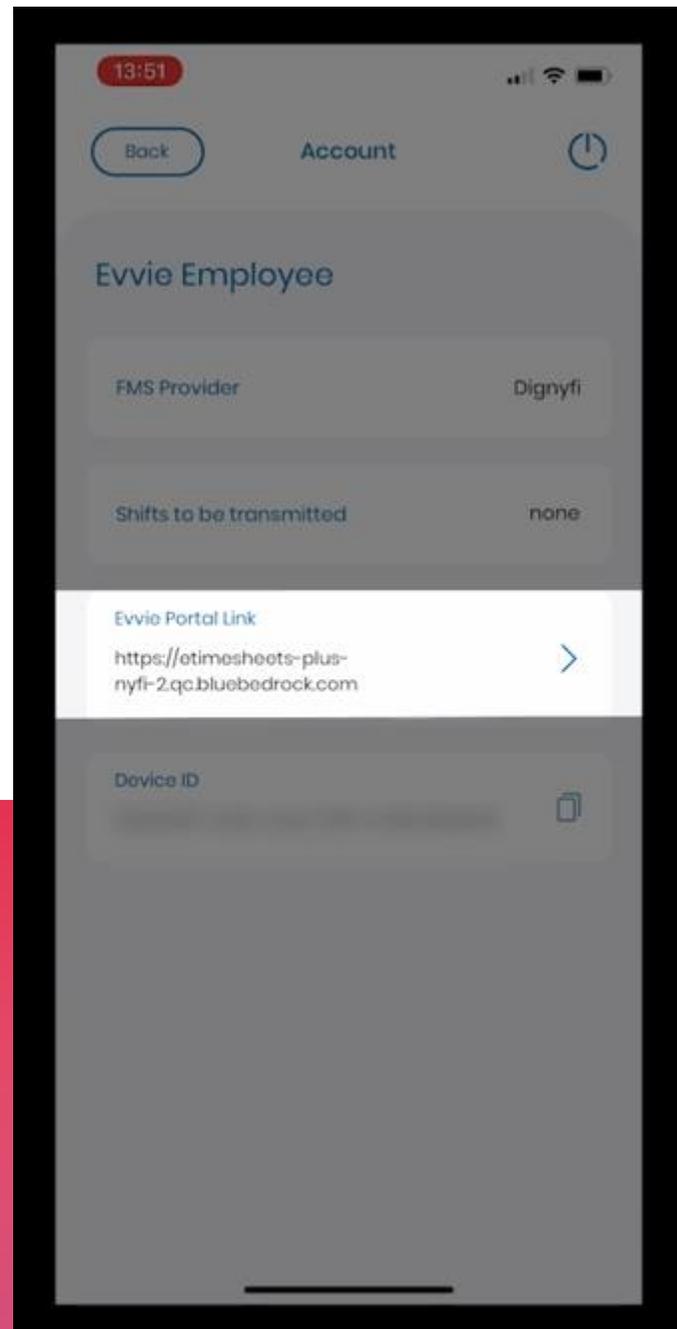
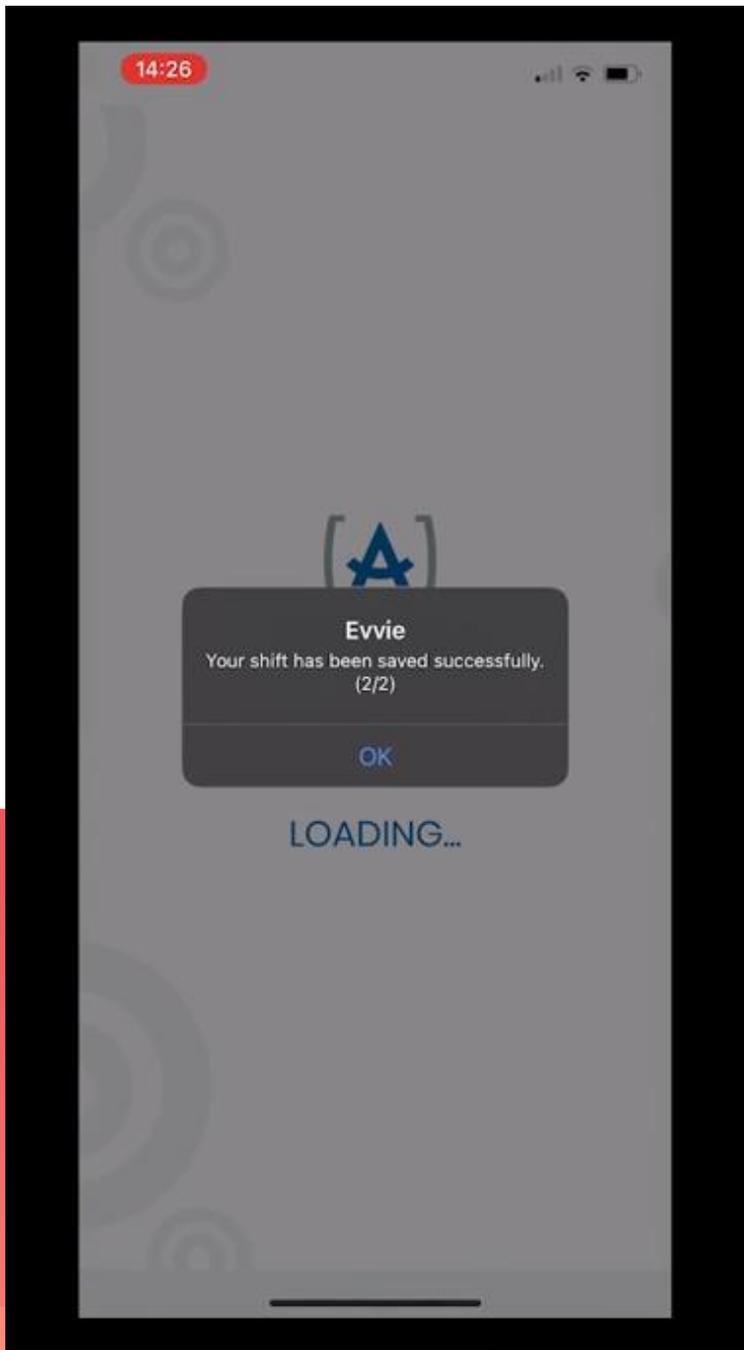


After starting up the app. from the participant select screen by clicking the person icon.



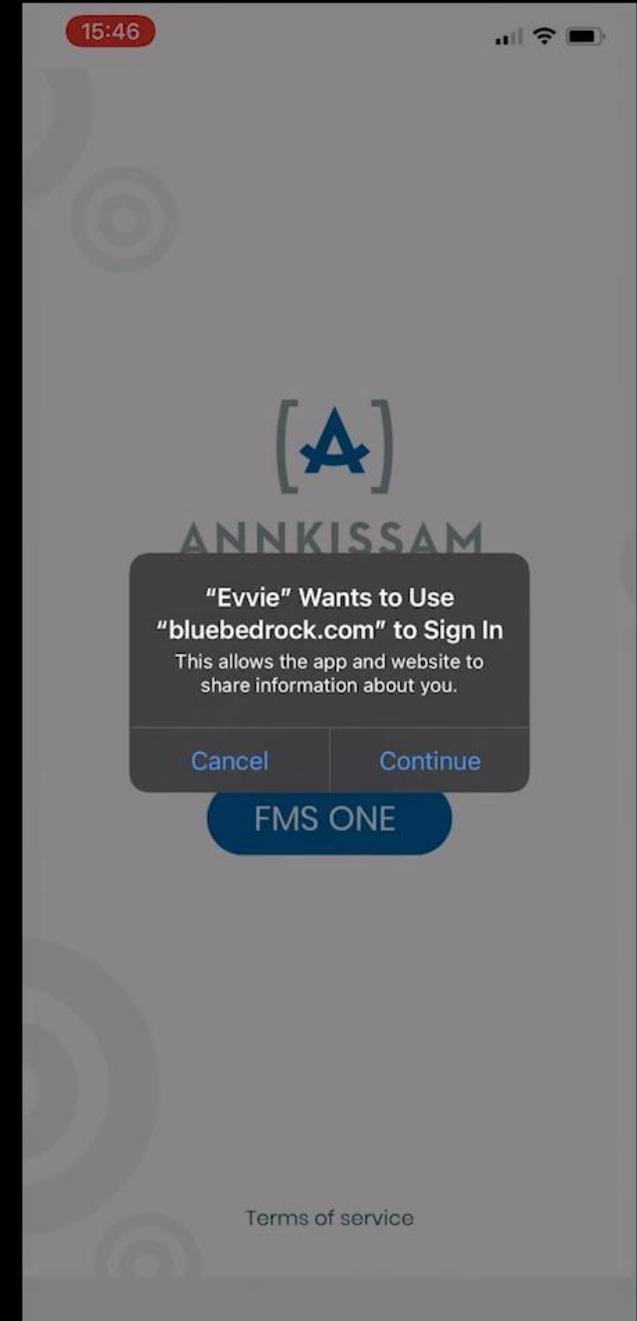


evvie

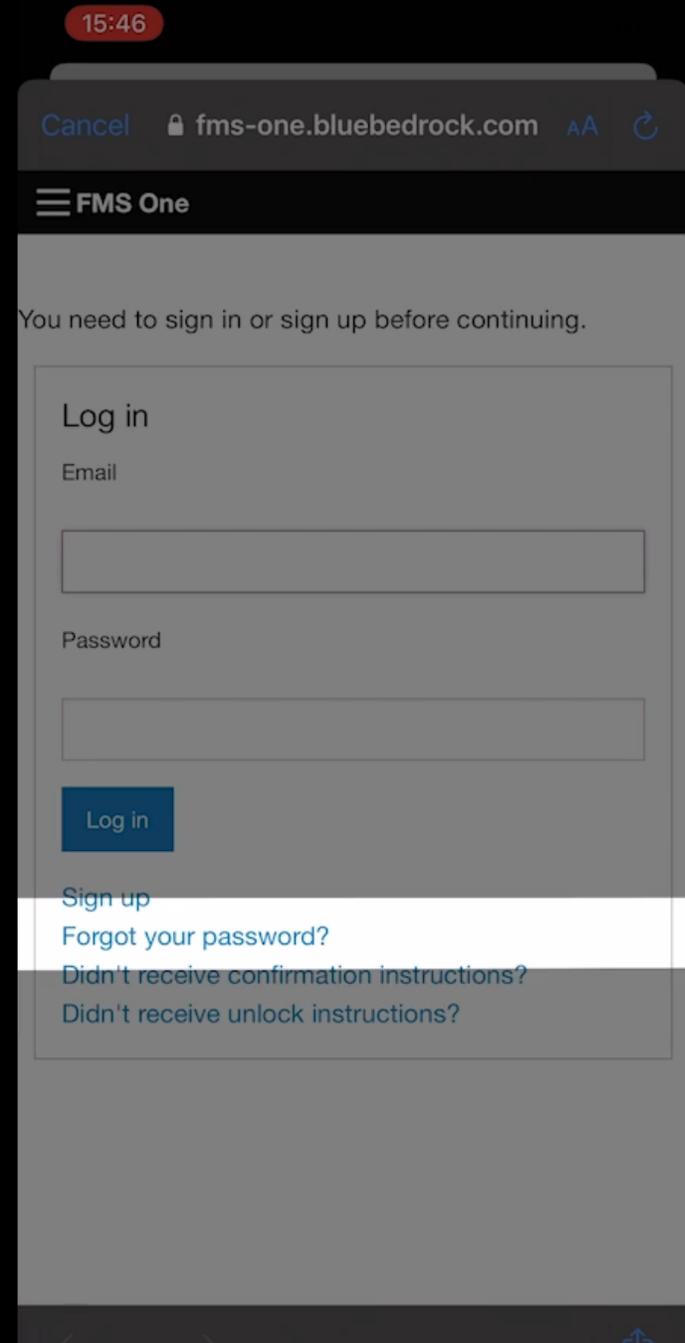


Troubleshooting

If you forget your password, click on the FMS One button as if you were signing into the app



Click forgot password



Enter your email
address and click
send me reset
password
instructions

15:47

Cancel fms-one.bluebedrock.com AA ↻

☰ FMS One

Forgot your password?

Email

tutorials+pp@annkissam.com

Send me reset password instructions

[Log in](#)

[Sign up](#)

[Didn't receive confirmation instructions?](#)

[Didn't receive unlock instructions?](#)

If your email address exists in our database, you will receive a password recovery link at your email address